

REQUEST FOR PROPOSALS (RFP)

RFP Title: Mobile Healthcare Delivery, Clinical Staffing, and Operational Oversight Services

Document Control Number: RFP-2026-001

Issuing Organization: Graceful Health Solutions LLC

Release Date: 08/27/2026

Proposal Submission Deadline: September 10, 2026 at 5:00 PM EST

Contact Person: Linda Guerrier, Owner. Email: Linda@Gracefulhs.com

1. Purpose & Scope of Work

Graceful Health Solutions LLC is soliciting competitive, formal proposals from qualified organizations to provide mobile health clinic operational oversight, clinical staffing, and technical assistance. Funding for this initiative is supported in whole or part through pass-through funds via the South Carolina Regional Hub for Technology (RHT).

Key Deliverables & Responsibilities:

- **Clinical & Technical Staffing:** Provision of qualified, licensed, and credentialed clinical and operational personnel necessary to staff mobile units and community-based health operations.
- **Operational Oversight & Management:** Turnkey project management, standard operating procedures (SOPs), equipment setup/maintenance coordination, and compliance oversight.
- **Quality Assurance & Regulatory Compliance:** Maintenance of clinical quality standards, state healthcare guidelines, and data collection protocols required for program key performance indicators (KPIs).

2. Submission Guidelines

Proposals must be submitted electronically to **Linda@Gracefulhs.com** no later than **September 15, 2026 at 5PM EST**. Late submissions will not be evaluated.

Required Proposal Components:

1. **Cover Letter & Executive Summary:** Signed by an authorized corporate officer.
2. **Technical Approach & Work Plan:** Detailed explanation of how your team will deliver staffing, clinical oversight, and operational management.

3. **Organizational Qualifications & Past Performance:** Overview of experience delivering similar mobile health or grant-funded programs, including 2–3 professional references.
4. **Key Personnel Resumes:** Credentials and certifications of project managers, clinical leads, and key personnel assigned to this scope.
5. **Cost Proposal:** Itemized budget breaking down personnel rates, management fees, and operational costs.
6. **Proof of Registrations:** Proof of active registration in SAM.gov (UEI number) and South Carolina business licensure.

3. Evaluation & Selection Criteria

Selection will be made on a **Best Value** basis in accordance with federal procurement guidelines (2 CFR 200). Proposals will be scored using a 100-point scale based on the following weighted criteria:

Evaluation Factor	Weight / Max Points	Description
Technical Capability & Approach	35 Points	Feasibility, quality, and thoroughness of the operational plan and staffing model.
Organizational Experience	25 Points	Proven track record in mobile healthcare delivery and grant management.
Cost Proposal & Price Reasonableness	25 Points	Overall cost competitiveness, budget clarity, and cost justification.
Staffing Credentials & Qualifications	15 Points	License status, experience, and expertise of proposed personnel.
Total Available	100 Points	

4. Terms, Conditions, & Federal Compliance

- **Federal Procurement Rules:** This procurement is governed by 2 CFR 200 (Uniform Guidance). The selected contractor must comply with all applicable federal laws, regulations, and executive orders.
- **Non-Debarment Verification:** The vendor must not be currently suspended, debarred, or otherwise excluded from receiving federal or state funds.
- **Right of Rejection:** Graceful Health Solutions LLC reserves the right to reject any or all proposals, waive minor informalities, or cancel this solicitation at any time prior to contract award.